

St. Scholastica's College
Manila

Level 3 PAASCU Accreditation Status
High School Unit

Circular No. 1 Series of 2016
Office for Student Formation
SCHOOL UNIFORM AND OTHER RULES AND REGULATIONS

May 5, 2016

Dear Junior High School Parents,

Greetings of Peace, Love and Joy in Christ Jesus as we celebrate school year 2016-2017!

Thank you for entrusting your daughter's education and formation to This Institution. To assist you in your preparation for this school year, please be guided by these rules and regulations:

- 1. On the REQUIRED SCHOOL UNIFORM.** For the school uniform, please ensure that the skirt's waistband is snugly fitting above the navel, and that the length is 2-3 inches below the base of the kneecap. Grace period for the alteration of the school uniform is until July 1, 2016 for old students, and July 8, 2016 for Grade 7 and new students. Hence, policy on school uniform will be strictly implemented after the grace period.
- 2. On the Mode of Transportation.** Kindly indicate in the reply slip below the mode of transportation of your daughter **by signing on the blank before the chosen mode. Please choose only one per category, and countersign erasure, if any.** The mode of transportation will be indicated in the school ID for monitoring. Also, **fetcher's ID** will be required for students whose mode of transportation in going home everyday is car/carpool/fetched. This will be discussed to your daughter by her class adviser and fetcher's ID application form will be available in the HSO on June 6, 2016.
- 3. Other Important Rules and Guidelines.** Please be informed of the following important rules and regulations that must be considered to properly guide your daughter for the start of the school year.
 - No elaborate or outrageous haircuts/hair styles, **no boyish haircuts/hair styles.**
 - No fancy or distracting hair accessories. Hair accessories should be in **white, black or navy blue.**
 - No dyed, tinted or streaked hair.
 - Hair should be properly groomed. For hygiene's purposes, hair should be kept from covering the face and eyes, and must be pulled back if it is long enough to be tied.
 - No tattoos of any kind in any part of the body.
 - **A simple wristwatch and small pair of stud or hoop earrings are allowed.** However, expensive jewelry, accessories, and ornaments, (like rings, necklaces, earrings, bracelets, anklets, bangles, trinkets, body piercing jewelry/studs) are **prohibited. Baller IDs are also not allowed.**
 - White socks (without conspicuous design or brand name) should be worn one inch above the ankle bone. Recommended socks may be bought at the canteen.


- Only a plain black, closed, low heeled leather shoes are allowed. Shoes must always be well polished.
- Only basic inexpensive mobile phones (no camera nor wifi access) are allowed to be brought in the school premises.

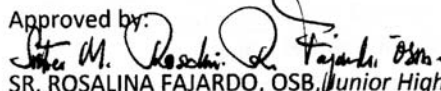
Should you have any query about these, please do not hesitate to communicate with the undersigned at 567-7686 local 394. Also, please submit reply slip to your daughter's class adviser on the first day of classes.

Let's keep reminding our young ladies that a Scholastican as inspired by St. Benedict and St. Scholastica is simple and not attached to wordly things.

That in all things, God may be glorified! Thank you very much for your usual support and cooperation.

In pursuit of character excellence,

Mrs. Ann  Hope V. Caparas, OIC - Coordinator for Student Formation

Approved by: 
 SR. ROSALINA FAJARDO, OSB, Junior High School Principal

Reply Slip

I have received and noted the content of the May 5, 2016 Circular No. 1 from the Office for Student Formation on school uniform and other rules and regulations of the Junior HS unit.

Mode of Transportation (to be filled out by parents/guardian only by signing on the blank before the chosen mode)

Please choose only one mode of transportation per category and countersign erasure, if any.

A. In Going Home Everyday

<u> </u> School Bus (<u> </u>) <small>(signature) Name of Bus Operator</small>	<u> </u> Commuter <small>(signature)</small>	<u> </u> Family Car/ Car Pool <small>(signature)</small>	<u> </u> To be Fetched <small>(signature)</small>
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B. In Case of Suspension of Classes within a Regular Class Day

<u> </u> School Bus (<u> </u>) <small>(signature) Name of Bus Operator</small>	<u> </u> Commuter <small>(signature)</small>	<u> </u> Family Car/ Car Pool <small>(signature)</small>	<u> </u> To be Fetched <small>(signature)</small>
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