



St. Scholastica's College
Manila

Tel. No. 567-7686 loc.394-399 Fax No. 559-6352

Circular No. 4 Series 2016
Office of Student Activities and Services
RE: Club Orientation and Club Fair

June 8, 2016

Dear Parents,

Pax! As part of our commitment to provide your daughter(s) with every opportunity to fully develop her personhood, the Student Activity Program has set up 28 student organizations whereby she can further develop her special talents, skills and interests. To ensure that students are provided with holistic formation, all students must have a co-curricular organization or club (except for Grades 11 & 12). We encourage you to review the student handbook with your daughter so that you could advise her on a choice of club. **All clubs meet regularly during the designated club hour every Wednesdays from 3:00-4:00pm (or 4:30 depending on the club and their activity) and will start on June 29, 2016.** However, there are clubs that need to meet more than once a week. Information regarding the other meetings will be disseminated through official circulars (signed by the club moderator and HS administrators) and Student Organization Contract.

To help intensify the training programs of the Athletic and Performing Arts clubs, additional fees will be collected from the students who will enlist/screen/try out in these clubs. All payments will be made through the Business Office. A registration slip will be given to the student by the moderator upon enlistment/screening/try out. The registration slip, together with the contract, must be submitted to the moderator on June 29 during club hour for final enlistment.

The freshmen and newcomers will be having club orientation on June 15, 2016 from 3:00 pm – 5:00 pm at the Sr. Ehrentrudis Hall. This will provide them an opportunity to know more about the club offerings and the requirements for acceptance.

On June 16, 17, 20, 21 & 22, 2016, we shall have the Club Fair after classes until 5:30 pm only. This activity allows the students to enlist, screen, audition, try-out in their choice of club. The students must present the official application form to the three (3) club choices they have indicated for enlistment and screening. **Parents should sign this form.** This is our assurance that you have approved of your daughter's club choices. Although students may try out/audition for three clubs, she will only be allowed membership in **ONE** club (except for Grade 11 & 12 students who are required to join SHS organizations) to ensure their maximum performance in both academic and co-curricular endeavors. The schedule is as follows:

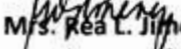
Communication/Literary Clubs, KAPATID, Delta Chi, Tinig, Athletic Clubs,
Performing Arts – June 16, 17, 20 & 21
Spiritual Formation, Socio-Civic, Academic,
and Visual and Practical Arts Clubs – June 22 (starting at 3:00 pm)

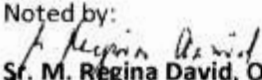
List of Moderators & Club Rooms

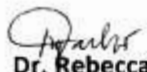
Clubs	Moderators	Room
Spiritual Formation Cluster		
1. Benedictine Circle	Ferdinand C. Japon	310
2. Kapatid Music Ministry	Arnel D. Daliva	204
3. Magnificat	Madeliene D. Tibi**	311
Socio-Civic Cluster		
4. Girl Scouts of the Philippines	Irish Van B. Fidel**	303
5. Project Earth	Rholeo O. Virata	304
6. Red Cross Youth Council	Johan Daryl L. Castro**	305
7. Gabriela Youth Council	Josiah Ramuel G. Narca**	306
8. Trips Club	Cornelio B. Javier**	307
9. Young Entrepreneurs Society	Marlon D. de Leon**	308
Academic Cluster		
10. Upsilon Mu Gamma (Math Club)	Rosanna M. Ordonez**	301
11. Science Club (merged with CSI)	Anna Marielle D. Badillo	G75R
12. KAMPIL	Lauro Y. Guevarra	302
13. Information Technology Society	Florabelle R. Cunan**	CL1
Performing Arts Cluster		
14. Glee Club	Margarette Kean C. Villarin	203
15. Dance Troupe	Bona Dea S. Agravante	PAR
16. Curtain Call	Ina Beatrice H. Laurente**	315
17. Music Ensemble	Cesar Brian D. Madrideojos	MR, 201, 202
Communication/Literary Arts Cluster		
18. Blue Flame	Elen Joy P. Alata	210
19. Pluma	Nomeriana S. Ordanza**	209
20. Tinig	Jay-Ar D. Hierro	205
21. Page Turners' Library Club	Rosalie V. Mendoza	206
22. Delta Chi	Monica Luisa M. Frondoza**	207
Athletics Cluster		
23. Basketball and Swimming	Orlando E. Dulatre Jr.	309
24. Badminton, Table Tennis & Taekwondo	Samuel S. Bautista	314
25. Volleyball and Pep Squad	Mary Ann M. Manalili	313
Visual and Practical Arts Cluster		
26. Culinary Enthusiasts' Organization	Evangeline S. Banta	CAC
27. Arts and Crafts Club	Ferdinand R. Lacson Jr.	ACR
28. Media Arts Club	Mari Angeli Lois B. Baring**	208

Thank you very much and we know that the successful and effective implementation of the Student Activity Program may be better achieved with your full support and cooperation.

Yours truly,


Mrs. Rea L. Jimenez
 Coordinator of Student Activities and Services

Noted by:

Sr. M. Regina David, OSB
 K-10 Principal


Dr. Rebecca Cacho
 SHS Principal

----- Reply Slip -----

CN-4

I/We have read the contents of the circular dated June 8, 2016 regarding the Student Activity Program and support our daughter's decision to be involved in a student organization.

STUDENT'S NAME/YR. & SEC.

PARENT'S SIGNATURE

Re: Club Fair

Reply slip to be submitted on or before June 13, 2016 to the Office of Student Activities and Services through the class temporary president.

GENERAL GUIDELINES FOR CLUB APPLICATIONS:

1. Club application form must be properly filled out and signed by parents and student. They are allowed to have 3 choices for their clubs.
2. Students should proceed to designated club room for enlistment/try outs/screening/audition with her club choices. Club Moderator or student OIC will sign the form acknowledging that the student has undergone the enlistment/tryouts/screening/audition. **Forms without parents' signature and with erasures that are not countersigned by the parent will not be processed.**
3. Students who are waiting for their turn may stay in the corridor fronting the club room. They should refrain from making unnecessary noise.
4. Forms should not be left with the club. This should only be presented to the Club Moderator/officers for enlistment/try outs/screening/audition. Please detach form below before presenting to clubs for enlistment.
5. Make sure to submit the club application form to the OSAS through your secretary week after the club fair.
6. For clubs with additional fees (Athletics, Performing Arts and Delta Chi), get Club Registration Slips from moderator for payment to the Business Office. Receipt, together with Contract, must be submitted on June 29, 2016 club hour for final enlistment.

CLUB APPLICATION FORM

NAME: _____

YEAR/SEC.: _____

This is to certify that I/we approve of our daughter's choices of clubs to apply for.

CLUB CHOICES	DATE OF ENLISTMENT/TRY OUT/SCREENING/AUDTION	SIGNATURE OF MODERATOR/OIC
1.		
2.		
3.		

Signature of Parent(s) over printed name

Signature of Student Applicant