St. Scholastica's College, Manila
2560 Leon Guinto St., Malate, Manila
Tel. No. (02) 567-7686 to 89 Loc. 168/169 *Fax No. (02)559-6348
Email: sscadmit@ssc.edu.ph *Website: http://www.ssc.edu.ph

TO THE GUIDANCE COUNSELOR:
The Grade School Committee on Admissions would like to request for your cooperation in providing accurate and objective assessment of the applicants whose name appears below. This recommendation should be mailed to this address: ADMISSIONS OFFICE, ST. SCHOLASTICA'S COLLEGE, 2560 Leon Guinto Street, Malate, Manila or hand-carried personally. The envelope should be sealed and countersigned across the flap by the recommending party. This information will be held in STRICT CONFIDENCE.

TO THE APPLICANT: *Please accomplish the needed information below and give the form to the Guidance Counselor. Provide the recommending party with an envelope.*

COMPLETE NAME: _____
Last First Middle
HOME ADDRESS: _____
_____ **TEL. #** _____

AGE: _____ **LEVEL APPLYING FOR:** _____
SCHOOL: _____
ADDRESS: _____ **TEL. #** _____

GRADE SCHOOL RECOMMENDATION FORM

PSYCHOLOGICAL TEST PROFILE ***(taken during the last two years)***

INTELLIGENCE TEST:
Date Taken _____ DIQ _____ Classification _____ Stanine _____
Date Taken _____ DIQ _____ Classification _____ Stanine _____

ACHIEVEMENT TEST:
Date Taken _____ Gr. Equivalent _____ Classification _____ Stanine _____
Date Taken _____ Gr. Equivalent _____ Classification _____ Stanine _____

Others: _____

PERSONAL CHARACTERISTICS:

Please rate the applicant on the following characteristics:

	Excellent	Above Average	Average	Below Average	Poor
Emotional Stability					
Honesty and Integrity					
General Conduct					
Motivation					
Leadership Qualities					
Obedience to School Rules					
Work Habits					
Attendance & Punctuality					

1. How long and in what capacity have you known the applicant?

   _____

   _____

2. What are the strengths of the applicants?

   _____

   _____

3. What area does the applicant needs to improve on?

   _____

   _____

4. Has the applicant been subjected to any disciplinary action?

	YES	NO	NOT SURE
MISCONDUCT			
ACADEMIC PROBLEM			

   If YES, please explain.

   _____

   _____

5. On the space below, please write some information which will help us in providing the best possible assistance to the applicant once admitted to SSC:

   _____

   _____

   _____

PLEASE STATE REASON FOR TRANSFER TO ANOTHER SCHOOL:

_____

_____

_____

_____

YOUR RECOMMENDATION:

***The applicant is*:**	**NOT RECOMMENDED**	**RECOMMENDED with RESERVATION**	**RECOMMENDED**	**STRONGLY RECOMMENDED**
For ACADEMIC PROMISE				
For CHARACTER and PERSONAL PROMISE				
OVERALL				

GUIDANCE COUNSELOR:

NAME (please print): _____ **SIGNATURE:** _____
CONTACT #: _____ **DATE:** _____