

Instructions:

All sections must be completed. Kindly fill out the form in **PRINT** (blue/black ink). Write NA on the space when an item is not applicable and do not leave any item unanswered.

The status of application cannot be determined without the **THREE (3)** accomplished **SSC RECOMMENDATION FORMS** from the Principal, Class Adviser and Guidance Counselor and **OTHER REQUIRED DOCUMENTS:** (a) original birth certificate (NSO), (b) baptismal certificate, (c) photocopy of current report card and (d) health record (SSC form).

PASTE RECENT 2X2 PHOTO**St. Scholastica's College, Manila****APPLICATION FOR GRADE 7-12 ADMISSION****ENTRY LEVEL:**

JUNIOR HIGH SCHOOL: GRADE _____ **SENIOR HIGH SCHOOL: GRADE** _____

APPLICATION NUMBER: _____ DATE OF APPLICATION: _____ RECEIPT NUMBER: _____
 STUDENT NUMBER: _____ SCHOOL YEAR: _____

PERSONAL INFORMATION

NAME: (On Birth Certificate) Last Name _____ First Name _____ Full Middle Name _____

Home Address:

Email Address: _____ **Mobile Number:** _____ **Telephone Number:** _____

Date of Birth: _____ **Place of Birth:** _____
 Month Day Year

Religion: (accomplish **Waiver for Non-Catholics** on the last page)

- | | |
|--|---|
| <input type="checkbox"/> AGLIPAYAN | <input type="checkbox"/> MUSLIM |
| <input type="checkbox"/> BAPTIST | <input type="checkbox"/> PROTESTANT |
| <input type="checkbox"/> BORN-AGAIN | <input type="checkbox"/> ROMAN CATHOLIC |
| <input type="checkbox"/> EVANGELICAL | <input type="checkbox"/> SEVENTH-DAY ADVENTIST |
| <input type="checkbox"/> IGLESIA NI CRISTO | <input type="checkbox"/> OTHER CHRISTIAN: _____ |
| <input type="checkbox"/> JEHOVAH'S WITNESS | <input type="checkbox"/> OTHER RELIGION: _____ |

Citizenship:

- FILIPINO FOREIGN, specify: _____

- DUAL CITIZEN, (specify, FILIPINO - _____)

Attach the following if with dual citizenship: Clear photocopy of Philippine Passport and Certificate of Recognition as a Filipino/Certificate of Re-acquisition of Citizenship/ Naturalization Certificate.

For Foreign Applicants, submit clear photocopy of the following (bring original for verification purposes): (a) passport (bio-page and stamps of latest departure and arrival in the Philippines), (b) Special Study Permit (SSP) or Student Visa or other latest Visa, (c) Alien Certificate of Registration or ACR I-Card, (d) transcript of records (authenticated by the Philippine Foreign Service Post from the country of origin), (e) report card (with English translation) and (f) Certificate from Department of Education for an applicant to qualify for applied level.

FOR FOREIGN, DUAL CITIZENS AND FILIPINOS BORN ABROAD

(1) Passport Number: _____ Date Issued: _____ Date of Expiration: _____ Place Issued: _____

(2) Passport Number: _____ Date Issued: _____ Date of Expiration: _____ Place Issued: _____

Immigration Status/Visa Classification: SSP Student Missionary-9g Pre-arranged-9g other VISA: _____

PRESENT/ LAST SCHOOL'S OFFICIAL NAME:

SCHOOL ADDRESS (kindly check and specify): MANILA PROVINCE

Telephone Number: _____

Mobile: _____

Email: _____

ACADEMIC BACKGROUND

SCHOOLS ATTENDED: (with address)	FROM GRADE	TO GRADE	FROM SY	TO SY
Pre-School				
Grade School				
High School				

ACADEMIC HONORS AND DISTINCTIONS

Please list all academic honors, distinctions, awards earned. Use a separate sheet of paper if necessary. If top student, kindly submit a Certificate of Merit to the Admissions Office as soon as you receive it.

HONOR/AWARD:	GRADE LEVEL:

Include positions held (elected/appointed officer) and other special responsibilities/ extra-curricular activities:

ACADEMIC CONCERNS

Did you fail in any subject(s)?

- YES (Please provide the details below):
Grade Level/ Subject(s)/ Reason for Failure:

- NO

Did you ever have to repeat a grade/year?

- YES, Grade Level: _____
Reason:

- NO

Did you ever have to stop studying?

- YES, School Year: _____
Reason:

- NO

Any health-related condition that had or could affect academic performance and relationship in school? Kindly specify:

FAMILY DATA

FATHER:

MOTHER:

		FULL NAME		
		ADDRESS		
		BIRTHDAY/AGE		
		TEL.NO./MOBILE/EMAIL		
		NATIONALITY/RELIGION		
		OCCUPATION		
		BUSINESS ADDRESS/ TEL. NO.		
		EDUCATIONAL ATTAINMENT		
		SCHOOL GRADUATED FROM		

MARITAL STATUS:

- MARRIED AND LIVING TOGETHER
- SINGLE PARENT
- SEPARATED
- WIDOWED
- WIDOWED, REMARRIED

BROTHERS/SISTERS (SSC/NON-SSC):

LAST NAME	FIRST NAME	GRADE LEVEL/COURSE/ OCCUPATION	SCHOOL/BUSINESS ADDRESS	AGE

GUARDIAN (if not living with parents):

LAST NAME:	FIRST NAME:	MIDDLE NAME:	RELATIONSHIP:
COMPLETE ADDRESS:		EMAIL ADDRESS:	TELEPHONE NO.

NAMES OF FAMILY MEMBERS/RELATIVES WHO STUDIED IN SSC MANILA OR OTHER BRANCH SCHOOLS:

FULL NAME	LEVEL/COURSE	YEAR ATTENDED	RELATIONSHIP

REASON FOR BEING INTERESTED IN/ OR HAVING CHOSEN SSC?

How did you learn about SSC?

- ADVERTISEMENTS: NEWSPAPER MAGAZINES
 - BROCHURES/ FLYERS/ POSTER
 - SCHOOL CAREER FAIR/TALKS/ ORIENTATIONS/VISITS
- REFERRED TO ME BY:
- PARENTS SIBLINGS RELATIVES FRIENDS ALUMNAE PRINCIPAL TEACHERS
 - GUIDANCE COUNSELORS CLASSMATES

AGREEMENT

THE FOLLOWING MUST BE READ AND SIGNED BY THE APPLICANT AND THE PARENT(S) OR GUARDIAN:

We understand that this application and admission into St. Scholastica's College Manila are subject to the following conditions:

1. That it is our responsibility to provide accurate information in this application and authorize the verification of the given credentials as well as to provide all necessary documentary evidence of qualification and experience;
2. That any misrepresentation or omission of facts in the application will justify the denial or cancellation of admission;
3. That we will notify the Admissions Office of any change in status stated in this application and supporting documents from date of application to date of formal admission in the unit;
4. That credentials filed in support of this application which are received by the Admissions Office become the property of St. Scholastica's College and will not be returned to the applicant;
5. That we agree to comply with the rules, policies and regulations of St. Scholastica's College Manila when the applicant is accepted.

DECLARATION

We have read and understood all sections of this admissions package. We declare that to the best of our knowledge, the information supplied in this application and the documentation supporting it is correct and complete.

SIGNATURE OF FATHER

SIGNATURE OF MOTHER

SIGNATURE OF GUARDIAN

DATE

SIGNATURE OF APPLICANT

DATE

WAIVER FOR NON-CATHOLICS

I/We as parents/guardians of _____, whose religion is _____ and an incoming _____ student, fully understand that St. Scholastica's College Manila is a Catholic Institution, thus, it is our choice to entrust our daughter's education in the school even if we belong to another religion.

I/We agree to let our daughter be exposed to and actively participate in all its school activities related to the practice of Catholic faith, may it be an academic or non-academic requirement.

As parents/guardians, we will respect Catholic teaching and practices. We shall not refute or disprove any of its lessons and practices so as not to confuse our daughter with her own religion.

CONFORME:

PARENT(S)/GUARDIAN NAME AND SIGNATURE

DATE

Note: A signed waiver by either parent or assigned guardian would mean that both parents are in agreement of the waiver's content.

FOR OFFICIAL USE. DO NOT WRITE BELOW THIS LINE

COMPLETE NAME: _____

Grade Level: _____ **(for Senior High School)** **Grade 11** **Grade 12** **TRACK:** _____

TEST RESULT:

ACTION TAKEN:

ACCEPTED

REJECTED

FOR RECONSIDERATION

ADMISSIONS OFFICER: _____

DATE: _____