



**St. Scholastica's College, Manila**

**2560 Leon Guinto St., Malate, Manila**

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**TO THE APPLICANT:**

*Please complete this section and submit the form to your **GRADE SCHOOL PRINCIPAL if incoming GRADE 7 student** or **HIGH SCHOOL PRINCIPAL if in the high school level**. You should include an envelope addressed to: **ADMISSIONS OFFICE, ST. SCHOLASTICA'S COLLEGE, 2560 Leon Guinto Street, Malate, Manila**. This recommendation form can either be mailed to the address above or hand carried personally together with your other requirements.*

**NAME:** \_\_\_\_\_ **GRADE LEVEL:** \_\_\_\_\_  
Last First Middle

**HOME ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_ **TEL. #** \_\_\_\_\_

**SCHOOL:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_ **TEL. #** \_\_\_\_\_

**HIGH SCHOOL RECOMMENDATION FORM FOR GRADES 7-12 APPLICANTS FROM PRINCIPAL**

**TO THE PRINCIPAL:**

The student whose name appears above is applying for admission to St Scholastica's College. Your evaluation of her academic performance will help our Committee in making final selections for admission. Please complete this form and mail or return it to the applicant. Use the envelope provided for you. Please seal and sign your name across the flap. All information, reports and recommendations about the applicant are kept confidential.

1. How long have you known the applicant? \_\_\_\_\_
2. This applicant's scholastic average is \_\_\_\_\_ as of \_\_\_\_\_  
(month/year)

3. She ranks exactly/approximately \_\_\_\_\_ in a class of \_\_\_\_\_. How many other students are in this rank? \_\_\_\_\_

If precise rank is not available, please indicate approximate rank to the nearest tenth. \_\_\_\_\_

4. Any academic or extra-curricular awards/ citations that we should be aware of (kindly specify):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Has the applicant been subjected to any **CONDITIONAL STATUS?**  
**ACADEMIC PROBLEM?** [ ] YES [ ] NO

If YES, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**MISCONDUCT?** [ ] YES [ ] NO

If YES, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please provide us with other pertinent information that may help in giving us a better picture of the applicant's qualification for admission to St. Scholastica's College:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**YOUR RECOMMENDATION:**

<i>The applicant is:</i>	<b>NOT RECOMMENDED</b>	<b>RECOMMENDED with RESERVATION</b>	<b>RECOMMENDED</b>	<b>STRONGLY RECOMMENDED</b>
<b>For ACADEMIC PROMISE</b>				
<b>For CHARACTER and PERSONAL PROMISE</b>				
<b>OVERALL</b>				

**PRINCIPAL:** [ ] GRADE SCHOOL [ ] HIGH SCHOOL

**NAME (please print):** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
**CONTACT #:** \_\_\_\_\_ **DATE:** \_\_\_\_\_